



Runnymede St. Edward's Catholic Primary School

Breakfast Club and Aftercare booking form

Bookings for Wrap Around Care are made on a termly basis. This form is for bookings from 2nd September 2026 to 18th December 2026. If any changes are made to the below booking, you must provide 6 weeks notice.

Booking Terms and Conditions

1. Zero debt for Meals and Breakfast Club/Aftercare on your Arbor account for ALL children prior to booking.
2. Agreement to pay the balance of the booking by 30th September 2026 or your child/ren's place will be withdrawn and offered to children on the waiting list. Payments must be made promptly to ensure the sustainability of the service.
3. Fees should be paid either via Arbor, childcare vouchers or bank transfer.
4. None payment of fees will result in a loss of your child/ren's place.
5. Booked places are charged places. If your child is absent from school (including illness) no refunds will be made as our running costs remain the same, and therefore all charges must remain the same as school do not have the funds to cover this non statutory curriculum expenditure. This also includes closure of the facility due to weather conditions or incidents beyond our control.
6. If any changes are made to the booking, you must provide 6 weeks notice.

Breakfast Club will run 7:45am to 8:45am. Children will not be admitted to Breakfast Club after 8:15am.

Aftercare will run from Class End Time to 6:00pm. Any child picked up after 6:00pm will incur a £10 charge for every 15 minutes in club after this time. Please note, we do not make reductions for early collection of children and late charges will apply if your child is collected late. This is due to the additional costs incurred for premises staff.

Charges are as follows:

Breakfast Club			Aftercare		
Number of Days	Cost Per Day	Cost Per week	Number of Days	Cost Per Day	Cost Per week
5	£ 4.00	£ 20.00	5	£ 8.00	£ 40.00
4	£ 4.00	£ 16.00	4	£ 8.00	£ 32.00
3	£ 4.00	£ 12.00	3	£ 8.00	£ 24.00
2	£ 4.00	£ 8.00	2	£ 8.00	£ 16.00
1	£ 4.00	£ 4.00	1	£ 8.00	£ 8.00
Adhoc (Pre-arranged with SBM) per session		£ 5.00	Adhoc (Pre-arranged with SBM) per session		£ 10.00

Child's Name			Year Group in September 2026	
Parent's Name		Emergency Contact No		

Breakfast Club Booking

Monday	Tuesday	Wednesday	Thursday	Friday

The term from 2nd September to 18th December 2026 is 14 weeks, therefore the charges will be as follows:

1 day per week = £56
2 days per week = £112
3 days per week = £168
4 days per week = £224
5 days per week = £280

An additional charge of £4 per day will be given if your booking includes 2nd, 3rd or 4th September as these are additional school days to the full 14 weeks in the term.

Aftercare Booking

Monday	Tuesday	Wednesday	Thursday	Friday

1 day per week = £112
2 days per week = £224
3 days per week = £336
4 days per week = £448
5 days per week = £560

An additional charge of £8 per day will be given if your booking includes 2nd, 3rd or 4th September as these are additional school days to the full 14 weeks in the term.

A deduction of £8 will be given if your booking includes Friday 18th December 2026 as there is no Aftercare on this day due to school holidays and 1pm closure.

I confirm I have read and understood the booking Terms and Conditions, and agree to make payments as stated above when the invoice becomes available on Arbor			
Signature		Date	