



17th March 2023

Dear Parents/Carers

Spring Term Parents/Carers Evening

I would like to invite you to attend our Parents/Carers Evening, which is take place at school on **Wednesday 22nd March** and **Thursday 23rd March**.

Teaching staff will be available for appointments from 3:20pm until 6:20pm. This is an important event and provides you with an opportunity to discuss your child's progress.

We will once again use our online booking system via Primarysite and you will receive an emailing confirming your appointment(s).

The parent/carers consultations will take place via a 10-minute face to face meeting at school and you will have the opportunity to look through your child's books after the meeting in the Ley Hall.

Appointments can be made from today and will close **24 hours prior to the first appointment**. Should you wish to make any changes after this date, please contact the School Office.

An email will be sent to you which will allow you to select your own appointment time. If there are any problems with you receiving the email or making the booking, please contact the office.

We are looking forward to you joining us at school on **Wednesday 22nd March** and **Thursday 23rd March**.

Yours sincerely,

Miss Peaston

