



RUNNYMEDE ST EDWARD'S CATHOLIC PRIMARY SCHOOL

IN YEAR APPLICATION FORM

This form must be completed by a Parent/Guardian and emailed to: admissions@runnymede-school.org.uk Please see Admission Policy for guidance.

Child's Details					
Surname of child		Forename(s)			
Date of birth of child		Gender	Female	☐	Male ☐
Permanent address of child (including postcode)					
Is the child a baptised Catholic?	Yes	☐	<i>If yes, you MUST provide a copy of your child's baptismal certificate*</i>		No ☐
Is the child in the care of the local authority?	Yes	☐	<i>If yes, please provide professional documentary evidence</i>		No ☐
Has the child previously been in the care of the local authority?	Yes	☐	<i>If yes, please provide professional documentary evidence</i>		No ☐
Will the child have a sibling on roll at Runnymede St Edward's Catholic Primary School on date of admission If yes:	Yes	☐			No ☐
	Sibling's name:		Date of Birth:		
	Year group on date of admission:				
Was a parent a member of staff on date of admission?	Yes	☐			No ☐
If yes:	Member of staff's name:				
Does your child have a current EHCP plan/statement of SEND?	Yes:	☐	No:		☐
Child's current school:					
Address of child's current school, including postcode					
If you child has already left this school, please give the date they last attended					
Has your child ever been permanently excluded from school(s)?	Yes:	☐	No:		☐
Please give exclusion details – school name(s) and date of exclusion					
<i>Please turn over to complete the Parent / Guardian Declaration</i>					

Parent / Guardian Details				
Surname of Parent / Guardian		Forename		
Address (including postcode)				
Contact numbers	Home		Mobile	
Email address				

Declaration by Parent / Guardian I understand the admissions process and I declare that the information given on this form is accurate and subject to verification.

I understand that in the event of the school being over-subscribed there is no guarantee that a place will be available at the school for my child. **(See admissions policy on oversubscription)**

I understand that any alteration to the form must be initialled by the person who signs it.

I understand the information provided on this form will be processed in accordance with the requirements of the Data Protection Act 2018 and General Data Protection Regulations (GDPR). It will be treated as confidential and will only be used for the purposes of the provision of education services. In connection with this purpose, the information may also be processed to prevent any fraud or criminal offence or to ensure the health, safety and welfare of any child. In pursuit of these legitimate purposes, the information may be shared with other admitting authorities to ensure that parents / carers do not hold on to more than one offer of a place. The information may also be shared with any organisation legitimately investigating allegations of fraud, criminal offences or child protection.

I confirm that I am the person with parental responsibility for the child named in the application.

(Entering your name below constitutes confirmation of the above)

Signed: _____ **Print name:** _____

Relationship to child: _____ **Date:** _____

Please email the completed form to: admissions@runnymede-school.org.uk.